**Referral to the Redbridge Primary Behaviour Panel**

**For use from September 2020**

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| **1.1 – Referrer’s details** | | | |
| Date: | Telephone: | | Email: |
| Referring school: | | | |
| Name and status of person referring: | |  | |

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| **2.1 – Pupil Details** | | | | |
| Name: | | | UPN: | |
| UCI: | | | ULN: | |
| Gender: | | Year Group: | | DOB: |
| Address: | | | | |
| Health Needs: | | Care Plan: | | Child Looked After: |
| FSM: | | Pupil Premium: | | Designated LSA: |
| CAF: | Child In Need: | Child Protection: | | SEN (please attach): |

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| **2.2 - Ethnicity codes** | | | | |
| White British | Gypsy/Roma | Any other mixed background | Any other Asian background | Chinese |
| White Irish | White and Black Caribbean | Indian | Black Caribbean | Any other ethnic group |
| Traveller of Irish Heritage | White and Black African | Pakistani | Black African | Refused |
| Any other white background | White and Asian | Bangladeshi | Any other Black background | Information not yet obtained |

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| **2.3 – Parent/Carer Details** | |
| Parent name (1): | Parent name (2): |
| Person with parental responsibility: | |
| Family details (child’s numerical position in family): | |
| *Please stipulate to whom the telephone numbers belong* | |
| Home telephone: | Work telephone: |
| Mobile telephone: | Emergency number: |
| Language spoken at home: | Interpreter required: |
| Any relevant family circumstances: |  |

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| **2.4 – Services working with the pupil** | | | |
| **Intervention/Agency** | | **Contact name** | **Telephone, Email** |
| EWMHS (formerly CAMHS) |  |  |  |
| Education Welfare Service |  |  |  |
| Child Development Centre (CDC) |  |  |  |
| SEATSS |  |  |  |
| Educational Psychologist |  |  |  |
| Families Together |  |  |  |
| Early Intervention |  |  |  |
| Social Worker |  |  |  |
| Health Services |  |  |  |
| CAF Team |  |  |  |
| Mentor |  |  |  |
| Any other: |  |  |  |

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| **3.1 – Reason for referral** | | | | | | | | |
| Please explain why this pupil is being referred to the panel. Please give details of background information, recent behaviour over the last term as well as any other relevant information. | | | | | | | | |
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| **3.2 – Behaviour over last term** | | | | | | | | | |
| Please attach behaviour log and incident reports. Logs and/or reports attached | | | | | | | | | |
|  | Towards Staff | | | | Towards Pupils | | | | |
| Never | Rarely | Sometimes | Frequently | Never | Rarely | Sometimes | Frequently | |
| Verbal abuse |  |  |  |  |  |  |  |  | |
| Physical abuse |  |  |  |  |  |  |  |  | |
| Disruptive in lessons |  |  |  |  |  |  |  |  | |
| Sexual behaviour |  |  |  |  |  |  |  |  | |
| Racist behaviour |  |  |  |  |  |  |  |  | |

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| **3.3 – Strategies and Resources** | | |
| Please explain the tailored support, strategies or resources the school has used to address the problems to date and how successful these have been. | | |
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| Adjusted Timetable: | Life Skills Programme: | Reflection Time: |
| SENCO Involvement: | Nurture Group: | School monitoring: |
| Learning Mentor: | Pastoral Support Plan: | School sanctions/rewards: |
| Parent Liaison: | Peer mentor support: | Social skills group: |

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| **3.4 – Pupil’s interests, skills and talents** |
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| **4.1 – Attendance** | |
| % attendance: | No. Unauthorised absences: |
| Please attach Attendance certificate.  Attendance certificate attached: Yes  No | |

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| **4.2 – Fixed Term Exclusions** | | |
| Date | Reason | No. of ½ school days lost |
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| **5.1 – Academic details** | | | | | |
| Please attach the pupil’s most recent school report (If available).  Please provide the pupil’s latest assessments according to **Age-related Expectations (ARE).** | | | | | Report attached |
| Pupil is working: | Significantly  below age-related  expectations | Towards  age-related  expectations | At  age-related  expectations | Beyond  age-related  expectations | |
| Maths |  |  |  |  | |
| Reading |  |  |  |  | |
| Writing |  |  |  |  | |

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| **6.1 – Risk assessment** | |
| Please tick the box if a risk assessment has been previously carried out. Please attach. |  |

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| **7.1 - Declaration** | | | |
| Has the referral been discussed and agreed with parents/carer? | Yes  No | Has this referral been discussed and agreed with pupil? | Yes  No |
| Date of agreement: |  | Date of agreement: |  |
| Signature of Headteacher/Head of Service: |  | | Date: |
| **Please note that a placement is at the discretion of the Redbridge Primary Behaviour Panel. This should be made clear to parents/carers.** | | | |

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| **Please fully complete the referral form and return via SECURE EMAIL (e.g. Egress) with all supporting documents to** [Bal.Matharu@redbridge.gov.uk](mailto:Bal.Matharu@redbridge.gov.uk) |